

CNIC FECA OFFICE  
Servicing commands and POCs list:

NV52 CNIC *Enterprise-wide*:  
NV11 CNO *Enterprise-wide*  
NV18 BUMED *Enterprise-wide*  
NV24 NAVSEA *Enterprise-Wide*  
NV30 SSP *Enterprise-wide*  
NV39 NAVWAR *Enterprise-wide*  
NV74 SPECWAR *Enterprise-wide*

OCONUS (includes FN):

NV14 ONR  
NV19 NAVAIR  
NV22 BUPERS  
NV23 NAVSUP  
NV25 NAVFAC  
NV33 MSC  
NV60 FFC  
NV70 PACFLT  
NV76 NE&T

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# OWCP Claims under the Federal Employees' Compensation Act (FECA)

## Traumatic Injury (CA-1 form)

- A traumatic injury is identifiable by date, time and place of occurrence and member of the body affected; it must be caused by a specific event or series of events within a single day or work shift.
- Time limit for filing; an employee has up to three years to file a claim for a traumatic injury. However, in order to be entitled to Continuation of Pay (COP), a Form CA-1 must be filed in ECOMP within 30 days from date of the injury.

## Occupational Illness/Disease (CA-2 form)

- An occupational illness or disease is a condition that happens over a period of time, over more than one work shift. It is usually not identifiable by date, time or place, but just occurs in the performance of duty.
- Time limit for filing; an employee has up to three years to file a claim for Occupational Illness/Disease. A Form CA-2 should be filed as soon as possible in ECOMP or within 3 years.
- These types of claims take longer for DOL to adjudicate. Any benefit the employee is entitled to receive is provided after the claim is accepted by DOL. Therefore, employees should seek medical attention through their primary care doctor using their own health insurance or receive a referral to the Occupational Health Clinic on base. COP is not paid for these types of claims. The employee must use their own sick leave, annual leave, or leave without pay. Compensation will be payable after the claim is accepted by DOL. The first three days in a non-pay status are waiting days and no compensation is paid for these days unless the period of disability exceeds 14 calendar days or the employee has suffered a permanent disability.

## How to File a Claim (see step by step instructions for your command)

- Filing a CA1 or CA2 by electronic submission directly in DOL's ECOMP system:  
Need to file a form? Register for an account or sign in to get started: <https://www.ecomp.dol.gov/#/>  
(Please contact our office if you need help)

Once you complete the claim form in DOL's ECOMP system, please notify your supervisor that you submitted a claim in ECOMP for their review. Your supervisor will receive an email with a link from ECOMP ([noreply@ecomp.dol.gov](mailto:noreply@ecomp.dol.gov)) (Supervisor, please check inbox and junk mail) to access the claim and complete the supervisor portion of the claim form. Once completed by the supervisor, the CNIC FECA Office will receive an email to complete the agency review portion of the claim and complete the claim submission process to DOL. Our office will provide a claim# to the employee via email in about 1 day.

Submitting a hard copy/signed form is provided as an alternate filing option if the ECOMP system is down or the employee is unable to complete the form in ECOMP (compelling reason must be provided).

- Filing a CA1 or CA2 by hard copy submission: Download forms at link:  
<https://www.dol.gov/owcp/dfec/regs/compliance/forms.htm>

Do not delay filing a claim form. If you are unable to file through the DOL's ECOMP system, you may complete page 1 of the hard copy form, print/sign/date the form and immediately provide it to your supervisor for completion of page 2. Your supervisor can scan the hardcopy completed claim form and email the form (encrypted) directly to the CNIC FECA office (see POCs listing). Your claim form will be assigned to one of our injury compensation specialists in the office who will provide you guidance throughout the process. The claim form and any supporting documentation will be reviewed, and then submitted by our office to DOL in their ECOMP System. The claim# will be provided to the employee via email in about 1 day.

## Training and guidance on the ECOMP system:

ECOMP website, <https://www.ecomp.dol.gov/#/> click on HELP for additional information

## Training and guidance on TWMS self-service:

ECOMP for Employees, <https://twms.dc3n.navy.mil/selfservice/login.asp> TWMS-611904  
ECOMP for Supervisors, <https://twms.dc3n.navy.mil/selfservice/login.asp> TWMS-611903

# Step by step filing guide

Step 1: Follow the ECOMP link to file a claim: <https://www.ecomp.dol.gov/#/>

Step 2: Select “DEPARTMENT OF THE NAVY” from the “Department” list.

Step 3: Do not pick any State under “Filter by State” field. You will not receive the correct drop-down menu, please leave “Filter by State” blank.

Step 4: Select your Command under “Select Agency Group”  
(This information is available on your SF50, block 47 Agency Code: NV\_\_ )

## Government Organization

What part of the government were you working for at the time of your injury?

Department

DEPARTMENT OF THE NAVY

Filter by State (optional)

Select Agency Group

Agency Group is required

Select Agency

Agency is required

Select Duty Station

Duty Station is required

Step 5: For “Select Agency” and “Select Duty Station”, follow instructions listed below for your command. (Note: Duty Station will list the CNIC FECA Office address “750 Pacific Highway, San Diego, CA 92132”, this is what ensures that the claim is routed to our office for agency review):

<b>Select Agency Group: Chief of Naval Operations – CNO NV11</b>
Select Agency: CHIEF OF NAVAL OPERATIONS – ALL OTHERS
Select Duty Station: Select C/O CNIC FECA OFFICE, N133, 750 PACIFIC HIGHWAY SAN DIEGO CA 92132

<b>Select Agency Group: Bureau of Medicine and Surgery – BUMED NV18</b>
Select Agency: NAVAL MEDICAL COMMAND ALL
Select Duty Station: Select any duty station 750 Pacific Highway, San Diego, CA 92132

<b>Select Agency Group: Naval Sea Systems Command – NAVSEA NV24</b>
Select Agency: NAVAL SEA SYSTEMS COMMAND – STATIONS
Select Duty Station: Select <b>YOUR</b> duty station, 750 Pacific Highway, San Diego, CA 92132

<b>Select Agency Group: Strategic Systems Program – SSP NV30</b>
Select Agency: STRATEGIC SYSTEMS PROGRAMS – ALL OTHERS
Select Duty Station: C/O CNIC FECA OFFICE, N133, 750 PACIFIC HIGHWAY SAN DIEGO CA 92132

<b>Select Agency Group: Space and Naval Warfare Systems Command – NAVWAR NV39</b>
Select Agency: SPACE NAVAL WAR SYS CMD – ALL OTHERS
Select Duty Station: Select any duty station 750 Pacific Highway, San Diego, CA 92132

<b>Select Agency Group: Commander Naval Installations – CNIC NV52</b>
Select Agency: CNIC
Select Duty Station: Select any duty station 750 Pacific Highway, San Diego, CA 92132

<b>Select Agency Group: Naval Special Warfare Command – SPECWAR NV74</b>
Select Agency: NAVAL SPECIAL WARFARE COMMAND – ALL OTHERS
Select Duty Station: Select any duty station 750 Pacific Highway, San Diego, CA 92132

**Our office also supports most Navy employees living and working OCONUS:**

<b>Select Agency Group: Office of Naval Research – ONR NV14</b>
Select Agency: OFFICE OF NAVAL RESEARCH
Select Duty Station: C/O CNIC FECA OFFICE, N133, 750 PACIFIC HIGHWAY SAN DIEGO CA 92132

<b>Select Agency Group: Naval Air Systems Command – NAVAIR NV19</b>
Select Agency: NAVAL AIR SYSTEMS COMMAND – ALL OTHERS
Select Duty Station: C/O CNIC FECA OFFICE, N133, 750 PACIFIC HIGHWAY SAN DIEGO CA 92132

<b>Select Agency Group: Bureau of Naval Personnel – BUPERS NV22</b>
Select Agency: BUREAU OF NAVAL PERSONNEL – ALL OTHERS
Select Duty Station: C/O CNIC FECA OFFICE, N133, 750 PACIFIC HIGHWAY SAN DIEGO CA 92132

<b>Select Agency Group: Naval Supply Systems Command – NAVSUP NV23</b>
Select Agency: NAVAL SUPPLY SYSTEMS COMMAND – ALL OTHERS
Select Duty Station: Select any duty station 750 PACIFIC HIGHWAY SAN DIEGO CA 92132

<b>Select Agency Group: Naval Facilities Engineering Command – NAVFAC NV25</b>
Select Agency: NAVFAC APPROPRIATED FUND
Select Duty Station: C/O CNIC FECA OFFICE, N133, 750 PACIFIC HIGHWAY SAN DIEGO CA 92132

<b>Select Agency Group: Military Sealift Command – MSC NV33</b>
Select Agency: NAVY MILITARY SEALIFT CMD
Select Duty Station: C/O CNIC FECA OFFICE, N133, 750 PACIFIC HIGHWAY SAN DIEGO CA 92132

<b>Select Agency Group: Fleet Forces Command – FFC NV60</b>
Select Agency: FLEET FORCES COMMAND (6530)
Select Duty Station: C/O CNIC FECA OFFICE, N133, 750 PACIFIC HIGHWAY SAN DIEGO CA 92132

<b>Select Agency Group: Commander US Pacific Fleet – PACFLT NV70</b>
Select Agency: COMMANDER US PACIFIC FLEET – ALL OTHERS
Select Duty Station: C/O CNIC FECA OFFICE, N133, 750 PACIFIC HIGHWAY SAN DIEGO CA 92132

<b>Select Agency Group: MPT&amp;E – NV22/NV76</b>
Select Agency: MPT&E OVERSEAS
Select Duty Station: C/O CNIC FECA OFFICE, N133, 750 PACIFIC HIGHWAY SAN DIEGO CA 92132